

VIRGINIA NATIONAL GUARD
TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NUMBER: 06-183

POSITION TITLE/NUMBER: Health Systems Specialist, 06-183, (PD Number: 80283000)

GRADE/PAY: GS-0671-09 \$43,577.00 - \$56,655.00 per annum

DUTY LOCATION: 192nd FW, Sandston, VA

OPENING DATE: 21 November 2006 **CLOSING DATE:** 26 December 2006 (1700 hrs)

EMPLOYMENT STATUS: Excepted Service Male/Female Enlisted Personnel

WHO CAN APPLY:

GROUP I - All qualified enlisted personnel currently employed (permanent) in the Virginia Air National Guard Military Technician program.

GROUP II - All qualified Virginia Army or Air National Guard Enlisted Personnel, regardless of employment status (Traditional/Military Technician/AGR). To be considered as a Group II applicant, proof of enlistment in the Virginia National Guard must be attached if the enlistment occurred within 60 days prior to, or during, the advertisement period.

MILITARY ASSIGNMENT: This position is supervised by a COL/06. Grade Inversion will not be authorized. Compatible AFSC: 4A0X1

POINT OF CONTACT: Col Ray Turner (804) 236-6763

SELECTING OFFICIAL: Col Jay M. Pearsall, 192nd FW Air Commander

QUALIFICATION REQUIREMENTS:

GENERAL: Experience in administrative or technical work which demonstrates the applicant's knowledge of missions, organizations, programs, and requirements of health care delivery systems; ability to analyze problems and present both oral and written recommendations taking into consideration the wide range of factors and requirements which affect the management of the health care delivery system.

SPECIALIZED: Work experience listed on the application must show at least twenty-four (24) months of experience which equipped the applicant with the following specialized experience to successfully perform the duties of the position, such as: experience which provided a working knowledge of missions, organizations, programs and requirements of health care delivery systems; experience analyzing and recommending solutions to complicated problems; experience developing and implementing various policies and procedures used in the state medical program; experience involving various administrative areas such as budget, personnel and public relations within a medical activity.

KNOWLEDGE, SKILLS, AND ABILITIES (KSAs) REQUIREMENTS: Applicants should prepare statements addressing all KSAs listed below. Explain any civilian/military work experience that supports each KSA. **The KSA's are NOT used for basic qualification.** KSA's may be used as a factor in evaluating candidates at the election of the Selecting/Interviewing Official.

1. Knowledge of missions, organizations, programs and requirements of health care delivery systems.
2. Ability to analyze more complex problems and present recommendations.
3. Knowledge of the policies and procedures used in various aspects and requirements of state medical programs.
4. Knowledge of the facility systems and requirements in various administrative areas such as budget, personnel and public relations.

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE: A maximum of 12 months of the required experience may be substituted by successful completion of undergraduate study in an accredited college or university at the rate of 30 semester hours for 12 months of experience. The education must have been in fields directly related to the type of work of the position. Applicants must submit transcripts, diplomas or other forms of completion certificates to provide verification of courses.

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DUTIES AND RESPONSIBILITIES POSITION DESCRIPTION 80283000: Develops plans, procedures, goals and objectives in support of the overall operation of the medical squadron applying DOD, OSHA, USAF, and ANG missions, regulations, policies and standards. Develops and implements plans for ensuring medical squadron readiness. Directs medical squadron programs such as safety, mobility, recruiting, mobilization, public relations, inspections, investigations, anti-terrorism, mass casualty exercises, and logistics programs, including high value War Readiness Material (WRM). Administers the managed care program to ensure a medically fit force. Develops, plans, implements, and administers training, mutual aid, disaster response, and medical service agreements through coordination and direct contact with agencies such as civilian/military hospital senior staff, airport managers, Federal, state and local agencies, formal education institutes, foreign agencies, contracting, legal, and higher headquarters to ensure mission readiness/effectiveness. Prepares the annual operating budget including current fiscal year revised estimates and five year projected equipment plan for submission to ANG/SG. Supervises the work activities of subordinates. Responds to incidents and provides initial emergency care as Nationally Registered Emergency Medical Technician (NREMT).

REMARKS: Position is currently located in Sandston, VA but will relocate to Langley AFB, Hampton, VA.

APPLICATION PROCEDURES: INTERESTED APPLICANTS MAY APPLY BY SUBMITTING A RESUME, THE OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT (OF 612), OR THE SF 171, AND KSAs TO: THE ADJUTANT GENERAL OF VIRGINIA, ATTN: VAHR-P, BUILDING 316, FORT PICKETT, BLACKSTONE, VIRGINIA 23824-6316 BY THE CLOSING DATE SPECIFIED ON THE ANNOUNCEMENT. APPLICANTS MAY ALSO EMAIL APPLICATIONS TO vanguardtechjobs@ng.army.mil or fax to (434) 298-6381. APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE CONSIDERED. THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

CONSIDERATION FOR THIS POSITION WILL BE WITHOUT REGARD TO SEX, AGE, OR HANDICAP (EXCEPT WHERE REQUIRED BY MILITARY REGULATIONS), RACE, COLOR, NATIONAL ORIGIN, RELIGION, LAWFUL POLITICAL AFFILIATION, OR MEMBERSHIP/NONMEMBERSHIP IN AN EMPLOYEE ORGANIZATION...RELOCATION EXPENSES WILL NOT BE PAID...SELECTEE REQUIRED TO PARTICIPATE IN DIRECT DEPOSIT/ELECTRONIC FUND TRANSFER.

A complete listing of all current Virginia National Guard Technician Employment Opportunity Announcements is available at <http://www.varich.ang.af.mil/hro/jobs/jobs.htm>. Nationwide vacancy announcements are available at <http://www.neguard.com/HRO/otherjobs-linkspage.html>.

TPVA 06-183

DAVID A. ARCHER
COL, AD, VaARNG
Human Resource Officer